

COMMISSIONERS COURT MINUTES, REGULAR SESSION, OCTOBER 14, 2024

The Terrell County Commissioners Court met on Monday, the 14<sup>th</sup> day of October 2024, at 9:00 A.M. in the commissioner’s courtroom of the county courthouse in the city of Sanderson, Texas. Notices of the meeting place were posted at a site readily accessible to the general public at all times. They remained posted for at least seventy-two hours preceding the scheduled time of this meeting, in compliance with the Open Meetings Act.

The Hon. Dale Carruthers (Zoom), County Judge, called the meeting to order. The following members of this Court and Officers of the County were present:

Hon. Adam Johnson	Commissioner Pct. 1
Hon. Lupe Garza - Phone	Commissioner Pct. 2
Hon. Arnulfo Serna	Commissioner Pct. 3
Hon. Gene Chavez	Commissioner Pct. 4
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Hon. Raeline Thompson	County and District Clerk
Absent	County Treasurer
Hon. Kenneth Bellah	County Attorney
Deputy Manuel Jimenez	County Sheriff
Juliana Pannell	Chief of Operations & Lead Paramedic
Carl Esser - Zoom	Esser Company & Consulting, LLC
Davis Powell – Zoom	Architect

Commissioner Serna gave the Invocation and led the commissioner’s court in the Pledge of Allegiance to the United States flag, followed by the Pledge of Allegiance to the Republic of Texas Flag.

**Public Comments on Agenda Items** – None.

**Minutes from previous meetings** – Commissioner Johnson motioned to accept the September 9th Public Hearing, September 9th Regular Session, September 16th Public Hearing #1, September 16th Public Hearing #2, September 16th Special Session, and September 30<sup>th</sup> Special Session. Commissioner Serna seconded the motion, calling for a vote; all members answered “aye,” and the motion carried.

**Presentation of Volunteer Award to Nancy Henderson** – The Commissioners presented a Volunteer Award to Nancy Henderson for her work at the Visitor Center.

**Resolution CDBG Community Development Fund Program Year 2025-2026** – Commissioner Johnson motioned to approve applying for the Resolution CDBG Community Development Fund Program Year 2025-2026 by the December 9, 2024 deadline. Commissioner Serna seconded the motion, calling for a vote; all members answered “aye,” and the motion carried.

RESOLUTION

A RESOLUTION OF THE COMMISSIONERS COURT OF TERRELL COUNTY, TEXAS,  
AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK  
GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR  
THE COMMUNITY DEVELOPMENT FUND.

WHEREAS, the Commissioners Court of Terrell County desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, it is necessary and in the best interests of Terrell County to apply for funding under the Texas Community Development Block Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS COURT OF TERRELL COUNTY, TEXAS,

1. That a Texas Community Development Block Grant Program application for the Community Development Fund is hereby authorized to be filed on behalf of the County with the Texas Department of Agriculture, and to be placed in competition for funding under the Community Development Fund.
2. That Terrell County commits to dedicating no less than 51% of grant funds for activities identified by the state planning region as First Priority.
3. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
4. That Terrell County is committing to provide \$15,000.00 in matching funds toward the application's activities, with the specific usage and funding source to be determined prior to any award of grant funding.

Passed and approved this 15th day of October 2024.

*Raeline Thompson*  
 Raeline Thompson  
 Terrell County Clerk  
 Terrell County, Texas



*Dale Carruthers*  
 Dale Carruthers  
 Terrell County Judge  
 Terrell County, Texas

Regional Project Priority Scoring Element:

<b>Region:</b>	Permian Basin	<b>Date Adopted:</b>	03/10/2024
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Regional Planning Commission

*TxCDBG Community Development Fund (CDV) Project Priority points are awarded based on tiers of prioritized activities. Assign points to each tier in ten-point increments. Assign no more than 50 points to any single tier – each point assignment is separate, there is no cumulative point total for this scoring element.*

Project Priority Tier	Number of Points Assigned
First Tier	50
Second Tier	40
Third Tier	30

*Assign a Project Priority Tier to each activity category. Any application requesting to consider activities not identified as a Priority Tier will receive no Project Priority points.*

Activity Code	Activity Name	Priority Tier
03A	Senior Centers	
03B	Facility for Persons with Disabilities	
03C	Homeless Facilities	
03D	Youth Centers	
03E	Neighborhood Facilities	
03F	Parks, Recreational Facilities	
03G	Parking Facilities	
03H	Solid Waste Disposal Improvements	
03I	Flood Drainage Improvements	
03J	Water/Sewer Improvements	50
03K	Street Improvements	40
03L	Sidewalks	

03M	Child Care Centers	
03O	Fire Station/Equipment	
03P	Health Facilities	
03Z	Other Eligible CDBG Public Improvements	30
004	Clearance and Demolition	
005	Public Services	
120	Construction of New Housing (via community development organizations)	
140	Rehab; Single-Unit Residential	
14A	Rehab; Single-Unit Residential, Utility Connections	
14B	Rehab; Multi-Unit Residential	
14C	Public Housing Modernization	
14Z	Other Housing Rehab, Relocation, and/or Homeownership Services	
150	Code Enforcement	
16A	Residential Historic Preservation	
16B	Non-Residential Historic Preservation	
170	Economic Development – Assistance to Not-for-Profit Organizations	
18A	Economic Development – Assistance to For-Profits	
18C	Micro-Enterprise Assistance	
020	Planning	


Regional Project Priority Scoring, Cont.:

**Persons participating in priority selection:**

- All members of regional planning organization (open meeting)
- All members of regional planning organization's executive committee
- Executive Director
- Other standing committee: \_\_\_\_\_
- Special Committee, with members listed below:

Name	Title

Approved and submitted to TDA:

  
 \_\_\_\_\_  
 Executive Director

3/18/2024  
 \_\_\_\_\_  
 Date

Senior Citizen Center CDBG CDV 23-0095 Presented by Mr. Davis Powell – No Action.

Terrell County Senior Citizen Center CDBG CDV 23-0095 set bid opening date – No Action.

**Presentation from Auditor Preston Singleton** – Commissioner Serna motioned to approve the Audit from Singleton, Clark & Company, PC. Commissioner Chavez seconded the motion calling for a vote; all members answered “aye,” and the motion carried.

**Jury Selection Plan for County and District Courts** – Commissioner Serna motion to approve the Jury Selection Plan for Terrell County presented by Raeline Thompson. Commissioner Chavez seconded the motion calling for a vote; all members answered “aye,” and the motion carried.

**JURY SELECTION PLAN  
 TERRELL COUNTY**

**STATUTORY AUTHORITY**

This plan shall be in compliance with all portions of Chapter 62 of the Government Code, Vernon’s Texas Code Annotated.

**SOURCE OF NAMES**

As stated in Section 62.00 1 of the Government Code, the source from which the jury wheel shall be constituted is the names of all persons on the current voter registration lists from all the precincts in Terrell County, Texas, and the names of all citizens of the County who hold a valid Texas driver’s license, and the citizens who hold valid person identification card or certificate issued by the Texas Department of Public

Safety, as soon as such information is available from the Secretary of State; provided, however, that the names of persons listed on a register of persons exempt from jury service may not be placed in the jury wheel as provided in the Government code 62.108 and 62.109.

### **METHOD**

Persons called for jury service shall be selected at random with the aid of electronic equipment in a fair, impartial, and objective manner from the source of names required by Section 62.00 1 of the Government Code, taking into consideration those persons exempt from jury service as provided by Section 62.108 and 62.109 of the Government Code.

### **OFFICIAL IN CHARGE**

The Clerk of the District Courts in Terrell County, Texas, is designated as the official in charge of the selection process and shall have the duties and authority set forth herein.

### **DATE OF RECONSTITUTION OF JURY SERVICE**

Each year, on or before December 31, the jury source shall be reconstituted from the certified list provided by the Secretary of State under the provisions of Section 62.00 1 of the Government Code.

### **NOTICE OF JURY SERVICE**

The Judges of the District, County, and Justice Courts shall provide the District Clerk with timely information regarding the required jury panels for their respective courts.

The District Clerk shall keep a true and complete written list showing the names and addresses of the persons summoned to begin jury service on a particular date until said list has been used.

An accurate and complete written list of the names and addresses of persons summoned to begin jury service on a particular date shall be filed with the County Clerk at least ten (10) days before that date.

The District Clerk shall summons by first class mail all persons so listed to be called for jury service on such date at least ten (10) days before such persons begin jury service. The Clerk shall supply the computerized summon forms, which shall be addressed to all persons selected.

Any authority or duty assigned to the District Clerk herein may be delegated to a deputy or other designee that the Clerk chooses.

### **GENERAL JURY PANEL**

A District Judge, County Court Judge, or Justice of the Peace may determine the number of prospective jurors reasonably necessary for the cases to be tried in their courts. Any District or County Court Judge may act as a Presiding Judge for the jury qualifications and assign such jurors to panel the different courts.

### **ADDITIONAL JURORS**

If the presiding judge determines that the number of jurors previously selected for any designated date is insufficient, he shall direct the District Clerk to prepare a supplemental list and summon such additional persons to those already summoned as may be necessary to meet the needs of the courts; provided that such supplemental summons shall be mailed at least ten (10) days before the date of service.

### **AMENDMENTS**

This plan may only be amended by the Commissioners' Court of Terrell County, Texas, upon the recommendation of a majority of the Commissioners.

### **EFFECTIVE DATE**

This plan shall become effective immediately upon its adoption and approval by the Commissioners' Court.

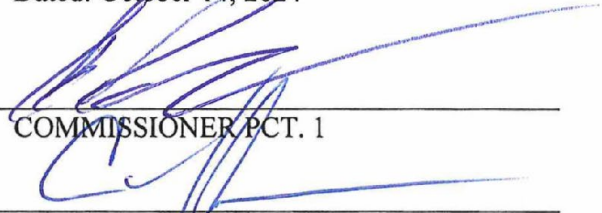
TO: Honorable Commissioner & Court of Terrell County, Texas

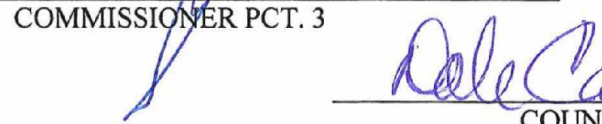
FROM: District Clerk of Terrell County, Texas


RE: Plan for procedures for selection of persons for jury service, pursuant to Government Code, Section 62.011

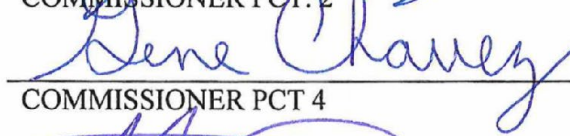
The undersigned majority of the County Commissioners' Court that the plan set forth and attached hereto be adopted by you as the plan for procedures for the selection of persons for jury service, pursuant to Government Code, Section 62.011

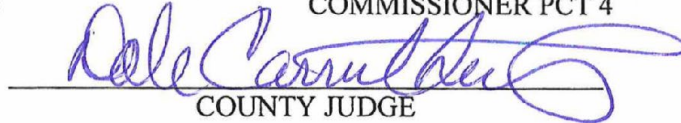
Dated: October 14, 2024

  
\_\_\_\_\_  
COMMISSIONER PCT. 1

  
\_\_\_\_\_  
COMMISSIONER PCT. 3

  
\_\_\_\_\_  
COMMISSIONER PCT. 2

  
\_\_\_\_\_  
COMMISSIONER PCT. 4

  
\_\_\_\_\_  
COUNTY JUDGE



**CountyChoice Silver Renewal for Pharmaceutical portion for the retirees** – Commissioner Serna motioned to approve the raising of the price of \$215.51 for the renewal of CountyChoice Silver Pharmaceutical portion for the retirees. Commissioner Chavez seconded the motion calling for a vote; all members answered “aye,” and the motion carried.

**2025 Terrell County Resolution Indigent Defense Grant Program** – Commissioner Serna motioned to approve the 2025 Terrell County Resolution Indigent Defense Grant Program. Commissioner Chavez seconded the motion calling for a vote; all members answered “aye,” and the motion carried.

**2025 Terrell County Resolution Indigent Defense Grant Program**

WHEREAS, under the provisions of the Texas Government Code Section 79.037 and Texas Administrative Code Chapter 173, counties are eligible to receive grants from the Texas Indigent Defense Commission to provide improvements in indigent defense services in the county; and

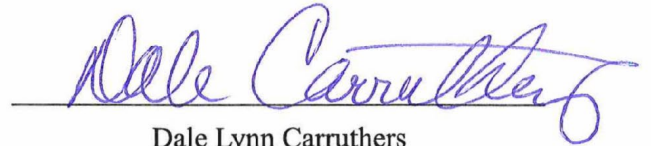
WHEREAS, this grant program will assist the county in the implementation and the improvement of the indigent criminal defense services in this county; and

WHEREAS, Terrell County Commissioners Court has agreed that in the event of loss or misuse of the funds, Terrell County Commissioners assures that the funds will be returned in full to the Texas Indigent Defense Commission.


NOW THEREFORE, BE IT RESOLVED and ordered that the County Judge of this county is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Indigent Defense Formula Grant Program and all other necessary documents to accept said grant; and

BE IT FURTHER RESOLVED that the County Treasurer is designated as the Financial Officer for this grant.

Adopted this 14<sup>th</sup> day of October, 2024.



Dale Lynn Carruthers  
County Judge

Attest:   
County Clerk



**List of Bills, Ratify Bills, and Other Bills** – Commissioner Johnson motioned to approve the list of bills, ratify bills, and other bills. Commissioner Serna seconded the motion calling for a vote; all members answered “aye,” and the motion carried.

Terrell County Treasurer’s Office Report

Accounts		Interest Earned
General Fund	\$132,892.47	\$538.67
Outstanding checks not yet cashed		
Lonestar Investments	\$127,774	\$941.64
County CD	\$41,916.24	\$177.42
TexPool	\$6,425.05	\$4.34
Total for all county General Fund Money	\$309,007.86	\$1,484.65 Total Interest

GRANTS:	Bills To be Paid		Money received
OLS	\$156,236.89	218,168.88	\$705,722.40
OPSG		24,291.24	\$40,894.40
LBSP			

**RATIFIED:**

Reliant	\$5,550.09
Water	\$977.17
Quarles	\$8,541.36
Citibank	\$5,422.71
Verizon	\$763.28
Big Bend Telephone	\$3,216.00
W&W Trucking	\$18,648.00
Lone Star Copiers	\$553.44

Dial Tone \$233.78

Home Depot

**Bills for September 2024 Court \$25,138.95**  
**Total for Bills and Ratifies \$69,044.78**

**Payroll and Utility bills not yet received** – Commissioner Serna motioned to approve payroll and utility bills not yet received. Commissioner Johnson seconded the motion calling for a vote; all members answered “aye,” and the motion carried.

**Payroll for September 2024**

Both payrolls \$105,096.71  
Both IRS \$45,543.59  
TCDRS \$14,053.18  
**Total for the month \$164,693.48**

**Amendments and Transfers** – No Action.

**Monthly Reports** – Commissioner Serna motioned to approve the monthly reports. Commissioner Johnson seconded the motion calling for a vote; all members answered “aye,” and the motion carried.

Sheriff’s Department	Verbal Rosamaria
Treasurer’s Investment Report & Monthly Report	September Report under Bills line item.
Animal Control	Verbal Mark
Justice of the Peace	September (Both)
County & District Clerk	September
EMS	Verbal Juliana
Road & Bridge	Verbal Dale
Senior Citizens Transportation	September
AgriLife Extension	None
Museum & Historical Commission	None
Terrell County Library	October
Visitor Center	Verbal Andrea
Sanitation	September
Clinic Report	September
Volunteer Fire Department	None
Airport Report	September
Food Pantry	September

**Adjourn** - Commissioner Serna motioned to adjourn. Commissioner Johnson seconded the motion calling for a vote; all members answered “aye,” and the motion carried.

/s/ Raeline Thompson

Raeline Thompson, County Clerk, and Ex-officio Clerk  
Terrell County Commissioners Court

**ORDER TO APPROVE MINUTES OF REGULAR SESSION**

The above and preceding minutes of the meeting held on October 14<sup>th</sup>, 2024, are now approved (as amended this \_\_\_\_\_ day of \_\_\_\_\_ 2024) as presented IN OPEN COURT this 9<sup>th</sup> day of December, AD, 2024.

Dale Carruthers Presiding Officer

Attest: Raeline Thompson County Clerk

